

Evergreen Community Charter School Board of Trustees

Minutes

Thursday, February 26, 2026

The meeting was called to order by Vice President Mary Ann Lewis at 7:00pm.

Mary Ann Lewis led the Board in the Pledge of Allegiance.

Sherline Eugene recorded attendance. Present were: Mary Ann Lewis, Sherline Eugene, Bryan Dunlap, and Dot Lewis. Board President, Eric Noone, was not in attendance. Advisory Board members in attendance included Jill Shoesmith, Nancy Lewis and Steven Richard.

Motion was made by Sherline Eugene and seconded by Mary Ann Lewis to approve the February 26, 2026 agenda. Motion carried (4-0). There was no Executive Session and there were no visitors at this meeting.

Evergreen Director, Jill Shoesmith reported on current activities:

Weather related challenges continue with the extreme cold temperatures. The snow plowing contractor was contacted and new plowing patterns were discussed for the future in order to keep the snow from being pushed against the building.

The 6th and 7th grade science classes visited the Kettle Creek Sugar Bush for a maple syrup demonstration. Students in grades 6th – 8th enjoyed the fresh snow by sledding at Skyview Park.

Mrs. Fuehrer and Ms. Silfee are starting a Girls' Running Club designed to focus on both fitness and social skills with no cost to the students.

Our scheduled field trip to the Tobyhanna Army Depot for 10th – 12th graders was cancelled by the Depot due to security concerns.

The Family Ski Trip to VT is scheduled for this weekend.

The 8th grade Play is scheduled for the middle of March and is open to all. They will perform the show that morning for the children from Countryside Daycare. The play is written, directed, and choreographed by the 8th grade students.

Evergreen Principal, Steven Richard reported that the Mental Health Grant has been extended. This grant is for \$70,000. So far, we have used these funds to update our Health curriculum and offset the cost of our contracted counselor. Next month we have scheduled a guest speaker, from Ryan's Story Presentations LLC, who will talk about bullying and suicide.

The School Safety Grant will be used to upgrade our cameras, install gates in the back, replace door numbers, and continue to explore window film. We are waiting for the report from the State Police to identify any additional recommendations.

Under Items for Discussion and Possible Action

Following discussion on need and options, Bryan Dunlap made a motion to secure the Cyber Security insurance at the rate of \$1500/year. Motion was seconded by Sherline Eugene. Motion passed (4-0).

Nancy Lewis researched the options available through our local banks to make sure none of our accounts exceed the FDIC limit of \$250,000. She gave the materials to Bryan Dunlap for his review. Bryan will report back at our next meeting.

Under Items Requiring Board Action

Mary Ann Lewis made a motion seconded by Sherline Eugene to approve the January 22 minutes, as corrected. (4-0)

Bryan Dunlap made a motion seconded by Dot Lewis to approve the Payment to Vendors, Financial Statements, and Grant Expenditures. (4-0).

Under Other Items to be Discussed, Steve Richard noted that he will be on medical leave beginning March 17. Depending upon his recovery time, he is hoping to return to school in 2-3 weeks. Board member, Sherline Eugene, asked if any families had expressed a need due to the extreme cold. While we have not had any parents reach out, our school nurse, Natasha Keelen keeps a watchful eye on students who may be struggling.

With no other business before the Board, Bryan Dunlap made a motion to adjourn the meeting at 7:50pm. Motion was seconded by Dot Lewis (4-0).

The next meeting is scheduled for March 27, 2026 at 7pm.